



بسم الله الرحمن الرحيم

الدكتور عاصم بن محمد السعيد

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### ***Education:***

1. Doctor of Philosophy (Ph.D.) in Administration and Planning; Atlanta University, Atlanta, Georgia, U.S.A. 23-05-1988.
2. Master of Science (M.S.) in Administration and Planning; Atlanta University, Atlanta, Georgia, U.S.A, 23-5-1988
3. Master of Science (M.S.) in Computer Science; Atlanta University, Atlanta, Georgia, U.S.A. 29-07-1983.
4. Bachelor of Art (B.A.) in Computer Science; Morehouse College, Atlanta, Georgia, U.S.A. 3-05-1982.

### ***Work Experience***

- ◆ Assistant Professor, Shaqra University, Sciences and Humanities Research Dep., Huraymela: since 13-3-2011 (7-4-1432H).
- ◆ Assistant Professor, Riyadh College of Technology, Technical Administration Department, Riyadh College of Technology, Riyadh, Saudi Arabia: since 9-2-1999 (22/10/1419H) until 13-3-2011 (7-4-1432H).
- ◆ Assistant Professor, Riyadh College of Technology, Technical Administration Department, Riyadh College of Technology, Riyadh, Saudi Arabia: since 9-2-1999 (22/10/1419H)
- ◆ Director of Center of Community Services & Continue Education, Also Director of Co-Op program, Prince Sultan University, Riyadh, Saudi Arabia: from 8/9/2002 (1/7/1423H.) until 27/6/2006 (1/6/1427H.)
- ◆ Chairman of Information and Computer Dep., Naif Arab University for Security Sciences (Naif Arab Academy for Security Sciences), Riyadh, Saudi Arabia: from 17-2-1997 until 17-2-1999 (9/10/1417H – 1/11/1419H).
- ◆ Administration, Organizing and Computer Consultant in AYUM Consulting Office, Riyadh, Saudi Arabia: since Jan. 1995 (30-7-1415H.).
- ◆ Administration and Organizing Consultant in Al-Owaidah Group Co., Riyadh, Saudi Arabia: March - April 1992, organized and implemented the Distribution of payroll of nine thousand (9000) workers in remote areas by the bank in Saudi Arabia.

- ◆ Organizing specialist in planning and organizing department, Ministry of Interior, Riyadh, Saudi Arabia, 1988 - 1990.
- ◆ Trainer and writer of short seminars in managerial fields for some training centers inside the Saudi Arabia or outside.
- ◆ Personal Computer Hardware Specialist, in Delta Electronics Co., Atlanta, Georgia, U.S.A.: 1987- 1988.
- ◆ Computer Analyst in Memco International Co., Atlanta, Georgia, U.S.A.: 1983 - 1987.
- ◆ Worked in Management Information System Department of State of Georgia, Atlanta, Georgia, U.S.A.: September 1984 - March 1985.
- ◆ Worked in Consultant Office of Manpower of State of Georgia, Atlanta, Georgia, U.S.A.: June and July 1984.
- ◆ Introduction to Computers; taught to the faculty and staff of Clark College, Atlanta, Georgia, U.S.A.: 1984 (2nd seminar).
- ◆ Computer Consultant in School of Social Work, Atlanta, Georgia, U.S.A.: 1984 (1st semester).

### ***Conference Attendance:***

- ◆ “The Gulf Information Technology Exhibition (GITEX)” Sponsored by The Dubai World Trade Center, Dubai, Several Times: 1996G. (1417H), 1998G. (1419H), 1999G. (1420H), 2000G. (1421H), 2001G. (1422H), 2003G. (1424H), 2004G. (1425H).
- ◆ “University Administration; A regional program for the Near East and North Africa” Organized by International Visitor Program; United States Department of State, Bureau of Educational and Cultural Affairs, Visited several universities, colleges and institutions in Washington, Dc. Boston, MA, San Francisco, CA, Tucson, AZ, New York, NY., 6/9/2003G - 27/9/2003G (9/7/1424 H - 1/8/1424 H).
- ◆ “The Sixteenth National Computer Conference” Sponsored by Ministry of Education and Saudi Computer Society, Riyadh: 4/2/2001G - 7/2/2001G (10/11/1421H - 13/11/1421H).
- ◆ “Disaster Management Program; Design & Implementation of Disaster drills” Sponsored by Saudi Red Crescent Society, FEMA International Office and InterWorks, Riyadh: 4/2/2001G - 7/2/2001G (10/11/1421H - 13/11/1421H).
- ◆ “Disaster Management Program; Disaster Site Assessment & Coordination” Sponsored by Saudi Red Crescent Society, FEMA International Office and InterWorks, Riyadh: 13/1/2001G - 16/1/2001G (18/10/1421H - 21/10/1421H).
- ◆ “Disaster Management Program; Planning for Disaster response” Sponsored by Saudi Red Crescent Society, Federal Emergency Management Agency (FEMA) and InterWorks, Riyadh: 7/1/2001G - 0/1/2001G (12/10/1421H - 15/10/1421H).

- ◆ “The First Saudi Technical Conference and Exhibition (STCEX 2000)” Sponsored by The General Organization for Technical Education And Vocational Training (GOTEVOT), Riyadh: 18/11/2000G. - 22/11/2000G. (22/8/1421 H - 26/8/1421 H).
- ◆ Computer Science Teaching Methods" Sponsored by New Horizons; Computer Learning Centers, Riyadh: 7/10/2000G - 11/10/2000G (10/7/1421H - 14/7/1421H).
- ◆ “Copyright Protection Conference” attended as rapporteurs, Sponsored by College of Technology-Riyadh (CTR), Riyadh: 22/2/2000G. (16/11/1420H).
- ◆ “Teacher Development Skills Workshop” Sponsored by College of Technology-Riyadh (CTR), Riyadh: 14/8/1999G. - 23/8/1999G. (3/5/1420H - 12/5/1420H).
- ◆ “Supporting Windows NT 4.0 Core Technologies” Sponsored by Jeraisy Educational & training Services (JETS), Riyadh: 21/3/1998G. - 1/4/1998G. (23/11/1418H - 4/12/1418H).
- ◆ “Administering Microsoft Windows NT 4.0” Sponsored by Jeraisy Educational & training Services (JETS), Riyadh: 8/2/1998G. - 11/2/1998G. (11/10/1418H - 14/10/1418H).
- ◆ “Finance for the Non - Financial Manager” Sponsored by Whinney Murray & Co., Riyadh, Saudi Arabia, May 20 - 23, 1995G.
- ◆ “Al Nashir al-Sahafi: Arabic desktop publishing software for Apple Macintosh” Sponsored by Jeraisy Educational & training Services (JETS), Riyadh: 9/8/1993G. - 11/8/1993G. (20/2/1414H - 22/2/1414H).
- ◆ “File MicroPro Database Program for Apple Macintosh” Sponsored by Jeraisy Educational & training Services (JETS), Riyadh: 14/3/1993G. 18/3/1993G. (20/9/1413H - 24/9/1413H).
- ◆ “Al-Nashir al-Maktabi: Arabic Desktop Publishing Program for Apple Macintosh” Sponsored by Jeraisy Educational & Training Services (JETS), Riyadh: 7/3/1993G. - 11/3/1993G. (13/9/1413H - 17/9/1413H).
- ◆ “COMDEX Computers Seminars and Shows” Sponsored by The Interface Group, Atlanta, Georgia, U.S.A.: 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1990, 1991.
- ◆ “Facilitating Workflow and Capacity Management in Hospitals Conference” Sponsored by the Institute of Public Administration (IPA), Riyadh: 5/11/1990G. ( 16/4/1411H).
- ◆ “The Organization Development Process Seminar” Sponsored by American Management Association, San Francisco, Ca., U.S.A.: April 3-6, 1990.
- ◆ “Televideo Training Course” Sponsored by Televideo Personal Computer, Atlanta, Georgia, U.S.A.: Oct. 21, 1983.
- ◆ “Harvard Computer Graphics Weeks” Sponsored by Harvard University, Boston, Ma., U.S.A.: July 27 - August 1, 1980.

- ◆ "ACM seminars" Sponsored by Association for Computing Machinery, as a member for 3 years in U.S.A.: 1979, 1980, 1981.
- ◆ "CSC seminars" Sponsored by Computer Science Corporation, Washington D.C., U.S.A.: 1980, 1981.
- ◆ Attended several seminars, conferences and workshops in Administration, Organizing and Computer Technology; organized by different Organization groups such as: King Saud University, Institute of Public Administration, King AbduAziz Library, Microsoft, Naif Arab University for Security Sciences (Naif Arab Academy for security Sciences) ... etc., Riyadh, Saudi Arabia, since 1988G.

### ***Academic Activities:***

- Member in the College Council of Prince Sultan University at Riyadh: 2002G - 2005G (1423 H - 1426 H).
- Member of Scientific Committee branch of Academic Council of technical Colleges of The General Organization for Technical Education and Vocational Training (GOTEVOT), Riyadh: 2000G - 2001G ( 1421H - 1422H).
- Computer Courses Supervisor of Scientific Departments of Riyadh's College of Technology, Riyadh: 2000G - 2002G (1421 H - 1423 H).
- Member of Academic Council of Department of Technical Management of Riyadh's College of Technology, Riyadh: 1999G - 2000G ( 1420H - 1421H).
- Participated in Examining Committee of Master's Degree Candidates.
- Participated in New Student Orientation Week at Riyadh's College Of Technology, Riyadh: First semester 1999G (1420H).
- Participated in writing and dialogues with several newspapers, magazines, and TV shows.
- Member of Saudi Management Association.

### ***Selected Presentations and Publications***

- "Training Quality Pros and Cons" Paper presented at The Role of Community Service and Continuing Education in Education, Training and accreditation conference, organized by Community Service and Continuing Education Department, King AbdulAziz University (KAAU), Jeddah: 14/9/2002G - 16/9/2002G ( 7/7/1423H - 9/7/1423H).
- "Importance of Management Development for PUBLIC SAFETY AND SECURITY AGENCIES" Paper presented at The Second Scientific Conference, organized by Abha College of Technology, Abha: 6/5/2002G - 5/5/2002G ( 22/2/1423H - 23/2/1423H).
- "The Role of Trainers in Training Promotion and Quality" Paper presented at Conference on Quality; Competency, Accuracy and Distinction,

organized by Public Authority for Applied Education and Training, Kuwait: 10/3/2002G - 13/3/2002G (26/12/1422H - 29/12/1422H).

- “Achievements of Technical Education and Vocational Training during the Custodian of the Two Holy Mosques” Paper presented at International Conference About the Achievements of the Custodian of the Two Holy Mosques , King Fahd Ibn Abdulaziz, organized by King Saud University, Riyadh, 11/11/2001G – 14/11/2001G ( 26/8/1422 H – 29/8/1422 H).
- "Importance of Awareness to Top Management Computer Department” Paper presented at The First Scientific Conference, organized by Abha College of Technology, Abha: 15/4/2000G - 17/4/2000G ( 11/1/1421H – 13/1/1421H).
- “Copyright Laws Affect Innovation” Paper presented at Copyright Protection Conference, organized by College of Technology-Riyadh (CTR), Riyadh: 22/2/2000G (16/11/1420H).
- “Managerial Barriers for Continue Education in Arabian Gulf Countries” Paper presented at Continuous Education in Arabian Gulf Countries Conference, organized by The Public Authority for Applied Education and Training, Kuwait: 18/10/1999G - 20/10/1999G (9/7/1420H - 10/7/1420H).
- “Database Security” Paper presented at Computer and Information Security Forum, organized by National Data Center, Ministry of Interior, Kingdom of Saudi Arabia, Riyadh: 21/2/1999G - 24/2/1999G (5/11/1419H - 8/11/1419H).

### ***Book published:***

- “Organizational Memos” Riyadh, 2001G (1422H).
- "Record of Copyright Protection Conference" Riyadh: College of Technology-Riyadh (CTR), 2001G (1421H).

### ***Fields of Interest:***

- ◆ Follow-up the latest information on Security Management, Technology Management and Safety Working Environment.
- ◆ Organizing and conducting short courses for Management.
- ◆ Management and Computer Consultant.

### ***Personal Details***

Saudi nationality, married